



**21st World Scout Jamboree**

# **International Service Team Opportunities Catalogue**

**Hylands Park, Chelmsford, United Kingdom**

21st World Scout Jamboree

The Scout Association Gilwell Park Chingford London E4 7QW

[www.thejamboree.org](http://www.thejamboree.org)



Dear Friends,

Thank you for taking this opportunity to join us on the adventure that will be the 21st World Scout Jamboree. As a valuable member of the International Service Team (IST), we hope that you will enjoy this life changing experience.

The Centenary World Scout Jamboree will be a unique experience for all 40,000 Scouts who attend the event, including the IST. For over 12 days, we will come together to share adventure, international friendship and personal development in the beautiful surroundings of Hylands Park, Chelmsford. We will also celebrate the 100th birthday of the start of Baden Powell's experimental camp on Brownsea Island.

Through your hard work and dedication, we hope to make the World Scout Jamboree the adventure of a lifetime for all those that take part. The IST have a crucial role to play in making the event a success and I have every confidence that we can succeed in our mission by working as a team.

Your time as a member of the World Scout Jamboree IST will be very hard work, but we also hope it will be enormously rewarding and a lot of fun!

I look forward to welcoming you to the Centenary World Scout Jamboree at Hylands Park, Chelmsford in the summer of 2007.

Yours in Scouting,



Bill Cockcroft  
Jamboree Director  
21st World Scout Jamboree



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## Part One

### 1. Introduction

This catalogue aims to provide basic information about the International Service Team (IST) for the 21st World Scout Jamboree, 2007 and the specific responsibilities and skills required of members of the International Service Team.

### 2. The 21st World Scout Jamboree

The 21st World Scout Jamboree is an official event of the World Organization of the Scout Movement, and is open to Scouts aged between 14 and 18 years old. For over 12 days, 40,000 Scouts from almost every country in the world will join together to share adventurous activities, to show the world that they can live in peace together and to celebrate Scouting's Centenary with new friends, united by the theme "One World One Promise".

The 21st World Scout Jamboree is being hosted by The Scout Association (UK) and will take place at Hylands Park, Chelmsford in the United Kingdom. The Jamboree is being planned and prepared by a large volunteer team drawn from a number of Associations around the world. A small staff team based in the Jamboree Office at Gilwell Park provides day-to-day support.

During the Jamboree, Participants from diverse backgrounds will live and work together. They can take part in adventurous activities ranging from abseiling to canoeing and also attempt a wide range of fun and interesting activities based around different educational themes. There are many different areas of the Programme, including three days of off site activities. Visit [www.thejamboree.org](http://www.thejamboree.org) for more information.

The 21st World Scout Jamboree is one of the many events happening to celebrate the Centenary of Scouting. The Centenary activities will reach their high point on 1st August 2007, marking 100 years since Baden Powell held the first, experimental Scout camp on Brownsea Island in 1907. In 2007, 28 million Scouts in nearly every country in the world will join together locally and via different technologies, to renew their hopes for one world at peace and to look forward to the next 100 years of Scouting.

We believe the 21st World Scout Jamboree will be a unique and exciting event and that everyone who attends will have the "experience of a lifetime". We hope that you are looking forward to being part of such a major activity that promotes peace and is a genuine and effective power for good.

### 3. The United Kingdom

The United Kingdom is located in North Western Europe. Its full title is the United Kingdom of Great Britain and Northern Ireland. It is comprised of four distinct countries, each with their own identity. These are: Wales, Scotland, Northern Ireland and England.

- Wales is on the west of mainland Britain, with magnificent mountains in the north, lakes in the middle and lush valleys and beautiful coast to the south. The capital of Wales is Cardiff.
- Scotland is the northern most area of the British Isles, with enchanting highlands and breathtaking scenery as well as historical sites such as the capital Edinburgh.
- Northern Ireland is smaller than the other countries that make up the United Kingdom, but has beautiful scenery and charming character. The capital is Belfast.
- England is the largest of the countries, dominating the middle and southern part of mainland Britain. It is a country of great diversity and traditions. The capital of England and the United Kingdom is London.

The climate in summer months is generally mild with temperatures around 23 to 28 degrees Celsius but colder at night. Some rain or overcast skies can be expected throughout the year, but usually July and August are dry and fine. These conditions make the British scenery very green. Find out more at [www.visitbritain.com](http://www.visitbritain.com)



#### 4. The Site of the 21st World Scout Jamboree

The 21st World Scout Jamboree will be held at Hylands Park, Chelmsford in the United Kingdom.

Hylands Park is a large area of rolling green parkland, with patches of woodland and an English country house. Chelmsford is the local town and has a history stretching back hundreds of years. Chelmsford Borough Council owns Hylands Park and is strongly supporting the 21st World Scout Jamboree. More information can be found at [www.chelmsford.gov.uk](http://www.chelmsford.gov.uk). The Jamboree will use 300 hectares of land, and takes around 25 minutes from one side of the site to the other.

Travelling to Hylands Park is easy:

- By air, the closest airports are London Stansted and Luton. London Heathrow and London Gatwick are also within easy reach.
- By train, Eurostar provides a fast link between London and cities such as Paris and Brussels, with easy connections at both ends.
- By sea, Hylands Park is close to Harwich Port on the East Coast. Dover, Portsmouth and Southampton on the South Coast are also within easy reach.
- By road, Hylands Park is close to the M25 London Orbital Motorway. EuroTunnel and various sea ferries provide easy links with mainland Europe.

Details about pick up points and transfers to the Jamboree site will be available from your National Contingent closer to the Jamboree.

#### 5. Introduction to the International Service Team

The 21st World Scout Jamboree will be an amazing event for the 32,000 Participants and their adult Leaders who attend.

To support the experience there will be a team of approximately 8,000 adult volunteers from around the world, who will be responsible for ensuring the smooth running of the 21st World Scout Jamboree. It will often be hard work and may involve working in teams at particular times of the day in rotation, but it will be a lot of fun and very rewarding.

Most members of the International Service Team will be required on site a minimum of three days before the opening ceremony and one day after the closing ceremony (these dates are **24th July** to **9th August** 2007).

A member of the International Service Team at the 21st World Scout Jamboree will be part of a team of adults who have volunteered to support and cooperate with the organisers to ensure the success of the event. Activities that members of the International Service Team will be involved in supporting fall into one of the following 15 core areas:

- |  |                            |
|--|----------------------------|
| ▪ Contingent Support                   | ▪ Jamboree Daily Programme |
| ▪ Sub Camps                            | ▪ On Site Programme        |
| ▪ Human Resources                      | ▪ Off Site Programme       |
| ▪ Marketing and Communications         | ▪ Ceremonies               |
| ▪ Transport                            | ▪ Health and Welfare       |
| ▪ Information Communication Technology | ▪ Design and Build         |
| ▪ Guest Services                       | ▪ Site Operations          |
|  | ▪ Food and Trading         |

A member of the International Service Team will be expected to work long (up to ten hour), hard days. In addition, some roles may involve working as teams at particular times of the day in rotation, some may involve working at night, but this will depend on the role. Members of the International Service Team will be given time off to enjoy the Jamboree; to explore the Jamboree site; take part in some of the adult activities; meet new people; play games; or catch up on some sleep!



## 6. Key Dates of the 21st World Scout Jamboree

Below is a simple table highlighting the key dates and a description of what is happening on that day before, during and after the 21st World Scout Jamboree.

<b>Date</b>	<b>Activity</b>
Early July 2007	Build Period Starts
Saturday 21st July 2007	“Pre-Event” IST Arrive
<b>Tuesday 24th July 2007</b>	<b>IST Arrive</b>
Wednesday 25th July 2007	IST General Training and Site Preparations
Thursday 26th July 2007	IST Specific Training and Site Preparations
Friday 27th July 2007	Participants Main Arrival Day
<b>Saturday 28th July 2007</b>	<b>Opening Ceremony</b>
Sunday 29th July 2007	Programme Starts
Monday 30th July 2007	Programme
Tuesday 31st July 2007	Programme
<b>Wednesday 1st August 2007</b>	<b>Sunrise Day</b>
Thursday 2nd August 2007	Programme
Friday 3rd August 2007	Programme
Saturday 4th August 2007	Programme
Sunday 5th August 2007	Programme
Monday 6th August 2007	Programme Ends
<b>Tuesday 7th August 2007</b>	<b>Closing Ceremony</b>
Wednesday 8th August 2007	Participants Main Departure Day
<b>Thursday 9th August 2007</b>	<b>IST Depart</b>
Tuesday 14th August 2007	Take Down Period Ends

Members of the International Service Team are needed at the Jamboree from Tuesday 24th July to Thursday 9th August 2007. A number of teams require “Pre-event” International Service Team, in particular to complete the set up of the site ready for the arrival of the IST. The start date for these roles is Saturday 21st July and if you are available, please include this when you register your choice of roles.

There are also opportunities for adults to be involved in the building of the Jamboree site throughout July, as a very large number of volunteers will be needed for this task. Further details of how to be involved in the build can be found on the website or you can email [build@scouting2007.org](mailto:build@scouting2007.org). People who are helping to build the site can only take a full and active part in the Jamboree by being a registered member of a National Contingent.



## 7. Basic requirements for the International Service Team

To be a member of the International Service Team, you must meet the following minimum requirements:

- Be 18 years of age or older on 26th July 2007;
- Be a registered member of a recognised National Scout Organization of the World Organization of the Scout Movement;
- Have approval from your National Scout Organization and be a member of the National Contingent;
- Complete the Contingent application process through your National Scout Organization;
- Be at the 21st World Scout Jamboree site from 24th July to 9th August 2007 (unless stated otherwise);
- Be able to communicate in at least one of the official 21st World Scout Jamboree languages: French or English;
- Be flexible, willing and committed to work hard with the possibility of being accepted and assigned to a role which requires long hours or work at various times of the day (including at night in some areas);
- Be willing to play a full and active part in a team with members of the International Service Team from around the world whilst understanding and being compassionate towards the needs of others;
- Be fit and healthy bearing in mind the nature of the role choices you make and the demands that role may place upon you;
- Maintain the Scouting and Guiding spirit by being cheerful and pleasant to work with, even when discouraged or tired.

To be part of the International Service Team, you have to apply through your National Scout Organization (NSO).

National Scout Organizations will have an application process in place that will allow you to apply to attend the 21st World Scout Jamboree.

Please note that the 21st World Scout Jamboree Office will only deal directly with National Scout Organizations. All applications **must** go through their National Scout Organization.



## 8. International Service Team Fee

Your National Scout Organisation will give you details of your International Service Team fee and how this should be paid. Each National Scout Organization sets the fee (based on the event fee) for their Contingent to the World Scout Jamboree.

The 21st World Scout Jamboree International Service Team event fee includes:

- All meals for the duration of the Jamboree – the first is the evening meal on the 24th July and the last meal is lunch on the 9th August (unless your role requires you to work for additional dates);
- Briefings and training prior to the arrival of the Participants;
- Three main arena ceremonies;
- On International Service Team arrival days, transport from main London airports and other specified pick-up points to the Check-In Centre and onwards to the Jamboree site;
- At the end of the Jamboree, transport from the Jamboree site to main London airports and train stations;
- Medical care in the case of illness (excluding pre-existing conditions) or accidents, including minor surgery or treatment when necessary during the period of the 21st World Scout Jamboree;
- A full 21st World Scout Jamboree participation pack including badge, scarf, handbook and personal identity card.

Some Contingents will include in their fee, services such as travel, uniform and equipment whilst others will offer different packages.

If you do not pay your fees, you will not be able to attend the 21st World Scout Jamboree.





## 9. Choosing your role on the International Service Team

The exact process for becoming a member of the International Service Team will vary between National Scout Organizations. Your National Scout Organization will provide you with further information about what you need to do, the information that they require and the timescales that they will be working to. Please be aware the 21st World Scout Jamboree Office will only deal directly with National Scout Organizations and not individual members of the International Service Team.

There are many different roles available for members of the International Service Team, details of which can be found in Part Two of this document. All members of the International Service Team will need to **choose five teams** that you would like to be part of. Each of these teams has a different code and many of the teams have several different roles within them.

Some roles require professional skills or qualifications for which you will be asked for copies of the required documents as proof of your qualification e.g. lifeguard or first aid certificates. Details of qualifications should be forwarded to your National Scout Organization as part of the application process, as the Jamboree Office will require these when receiving your information from National Scout Organizations. Teams requiring specialist qualifications have separate codes.

When looking at the different teams, it is important to think about your own skills, experience and qualifications, as well as if the team will interest you, and then try and match these to the choices that you make. Every effort will be made to offer you one of your first choice teams but you should be prepared to work in any of the teams that you choose.

Most teams will require members with various language skills and from different backgrounds. Therefore, consideration will be given to the nationality and language skills of applicants during the International Service Team allocation process.

You may not be told which team you have been allocated to before you arrive at the Jamboree. The Jamboree Organising Team will give NSOs allocations as they become available and it will be up to your NSO to inform you of the team you have been allocated to.

Please remember that the World Scout Jamboree experience is much more than the role that you do, and more about the team that you will work with and share this fantastic opportunity with!

In summary:

- Check through the details of the team to see how your skills and experience matches with the teams' requirements;
- Read through the detail of Part Two of this International Service Team Opportunities Catalogue, which gives information about all the different teams for members of the International Service Team. Make a note of the codes of the teams that you have an interest in;
- You need to choose **five** codes (in the format **17-02**);
- Once you have made your five choices, you need to tell your National Scout Organization. Your National Scout Organization will give you the details of how they will collect this information;
- National Scout Organizations will pass your information on to the Jamboree Office through the official registration process that will start in September 2006;
- The Jamboree Office will endeavour to notify National Scout Organizations of the allocations when they are completed.



## 10. International Service Team Briefing and Training

The briefing you will receive before the start of the 21st World Scout Jamboree will help you to become familiar with the Jamboree site and the Jamboree Organising Team. You will also be trained on the necessary safety procedures.

The length of the briefing and training time will depend on the team you will be part of. Completion of training for members of the International Service Team will enable you to fulfil your responsibilities in a safe and efficient manner. Please note that training and briefing is compulsory for all roles.

Some positions may be issued a briefing pack with more information prior to the start of the 21st World Scout Jamboree. For most positions it will be essential to be present at the Jamboree site for the training that will take place on 25th and 26th July 2007.

## 11. Adult Sub Camp and Adult Hub

As a member of the International Service Team at the 21st World Scout Jamboree you will have a very memorable experience. It will be hard work, but we hope that you will have great fun as well. Members of the International Service Team, with a few exceptions, will live in the Adult Sub Camp and Adult Hub.

The Adult Sub Camps and Adult Hub will have a wide range of facilities to meet your needs including shops, an Internet café and the restaurant as well as washing facilities. There will also be social areas where you will be able to relax and meet new friends or catch up with old ones. There will also be a large camping area to pitch your tent in the wooded fields of the site.

## 12. Adult Programme



A balanced programme of activities will be available to all adults at the World Scout Jamboree as well as opportunities to take part in the Adult International Friendship Award.

The Adult Programme will include a range of activities, such as: arts and crafts, cultural, sports, entertainment, spiritual, international celebrations, meeting and talking with others, educational and global development activities and relaxation activities.

## 13. The International Service Team Logo

The International Service Team has a special logo, the different elements mean:



- The diamond comes from the diamond of the Jamboree Logo;
- The rainbow picks up from the background designs for the Jamboree - representing the people and cultures of the world;
- The dove represents peace and is used on all the World Centenary logos;
- The 'EIST' is a mixture of the French and English translations:
  - English - International Service Team (IST);
  - French - L'Équipe Internationale de Service (EIS).



## Part Two

### 1. Introduction to roles

Many of the roles in the International Service Team are open to those with no special experience but who have a willingness to learn, are committed to the aims and purposes of Scouting and Guiding, and are prepared to work hard.

- Check through the details of the team to see how your skills and experience matches with the teams' requirements;
- Read through the detail of Part Two of this International Service Team Opportunities Catalogue, which gives information about all the different teams for members of the International Service Team. Make a note of the codes of the teams that you have an interest in;
- You need to choose **five** codes (in the format **17-02**);
- Once you have made your five choices, you need to tell your National Scout Organization. Your National Scout Organization will give you the details of how they will collect this information;
- National Scout Organizations will pass your information on to the Jamboree Office through the official registration process that will start in September 2006;
- The Jamboree Office will endeavour to notify National Scout Organizations of the allocations when they are completed.



## 2. Role codes and skills

### 01-00 Contingent Support

The Contingent Support Team provides day-to-day support and advice to National Contingents and their Leaders, before and during the Jamboree. There will be four sub-teams working during the Jamboree:

- Day-to-Day Contingent Liaison;
- Interpreting and Translation;
- Contingent Warehouse;
- Help Centre.

There will be opportunities to work in each of these key areas and possibly in a combination of them over the period of the Jamboree.

The Contingent Support Team requires people who are flexible, enthusiastic, positive and 'customer-focused', able to work with people from diverse cultures and backgrounds, have knowledge of other languages, able to take on responsibility to solve problems and who are thoroughly committed to ensuring that National Contingents have the highest quality possible Jamboree experience.

#### **Pre-event International Service Team are required for this team.**

Key skills:

- Good communication skills in a customer-facing role;
- Ability to take responsibility for issues and to find solutions;
- Diplomacy and ability to operate under pressure;
- Language skills would be an advantage.

#### **Day to Day Contingent Liaison**

Every National Contingent will have a 'buddy' assigned to them from the Contingent Support Team, who will act as their day-to-day support person. One 'buddy' may look after one or more Contingent(s) and will be responsible for liaising with them on a daily basis, fixing simple problems and linking Heads of Contingents with people who can provide solutions to more complicated issues.

All 'buddies' will spend most of their time as members of a larger team, working together to deal with wider issues and providing extra support where needed to Contingent Support Teams and members of the World Scout Bureau. The team will be based within the World Scout Centre, the area of the Jamboree where Contingents have their offices.

A system will be operated to ensure that general support is available throughout the day and evening.

#### **Contingent Warehouse**

Many Contingents will bring their own equipment to the Jamboree, which will be stored in containers within the Contingent Warehouse. Members of this team will be required to act as warehouse keepers throughout the event, providing practical support and advice to visitors to the warehouse and, where appropriate, helping Contingents to fix problems that they may encounter.

A system will be operated to ensure that general support is available throughout the day and evening.



## Help Centre

The Contingent Support Team will operate a 24 hour Help Centre and other Information Points as a 'first stop shop' for people needing advice and support. Members of this team will act as advisers to members of Contingents and others, by telephone, radio and face-to-face. They will assess situations, liaise with managers in other core teams and solve the problems with which they are confronted. This could be anything from knowing the time and location of an event to working with the Transport Team to arrange travel to a local hospital.

Members of this team will need to enjoy dealing with other people's problems. They will have the ability to make the judgement call needed to decide whether to deal with a problem alone, to hand the problem over to a specialist or ask for further advice.

### 01-01 Interpreting (SPECIALIST)

Interpreters will be required throughout the Jamboree, at daily meetings of Heads of Contingents (conference interpreters), supporting the medical team, Sub Camp meetings and generally providing linguistic support anywhere on site (often at very short notice).

Interpreters will also be given a second role to play within the Contingent Support Team. They may also be called upon to support the Marketing and Communications Team and Guest Services Team as needed.

A system will operate to ensure that interpreting support is available 24 hours per day.

#### Key skills:

- Languages;
- Experience of this work an advantage;
- Ability to take responsibility for issues and to find solutions.

### 01-02 Translation (SPECIALIST)

The Jamboree will need translators to translate written material into French.

Translators will also be given a second role to play within the Contingent Support Team. They may also be called upon to support the interpreters, Marketing and Communications Team and Guest Services Team as appropriate.

A system will operate to ensure that translation support is available throughout the day and evening.

#### Key skills:

- Fluent French;
- Experience of this work an advantage;
- Ability to take responsibility for issues and to find solutions.



## 02-00 Sub Camps

The Sub Camp Team is responsible for making sure that every Participant gets the most from the 21st World Scout Jamboree. The team help all camping Troops to join in the Programme, make sure everyone is well fed and looked after, sort out any problems and encourages everyone to make new friends and share new experiences. The Sub Camp Team are here to help!

There will be 16 Participant Sub Camps, Each of them will be home to about 2,000 Scouts (Participants and Troop Leaders) from around the world during the Jamboree. The Sub Camp Team will organise the camping on the Sub Camp, run the Sub Camp Programme, make sure everything runs smoothly, support the Sub Camp information centre to answer any questions, manage the distribution of food to the Troops and help in any way possible so everyone gets the most from the Jamboree. Every day will be different. The International Service Team will camp as part of the team on their Sub Camp (not in the Adult Sub Camp) and will be involved in every aspect of Sub Camp life.

**Pre-event International Service Team are required for this team.**

Key skills:

- Good interpersonal skills;
- Communicate easily with people of all ages and backgrounds;
- Language skills would be an advantage.



### **03-00 Human Resources**

The Human Resources Team is responsible for the 8000 International Service Team and other staff on site. It will provide help, information and support to all staff and manage the Adult Sub Camp and Hub where they will live.

There will be four sub-teams working during the Jamboree:

- Support Desk;
- Communications;
- Adult Hub and Sub Camp Services;
- Adult Programme.

The Human Resources Team require people who enjoy working with adults, who are positive and customer focused and who are able to work with people from diverse cultures and backgrounds.

**Pre-event International Service Team are required for this team.**

Key skills:

- Ability to work under pressure;
- Computer skills would be an advantage;
- Language skills would be an advantage.

#### **Support Desk**

The International Service Team Support Desk is where members of the International Service Team come if they need information, help or support. The staff in this area will operate a system to enable the Support Desk to be open throughout the day and evening.

#### **Communications**

The International Service Team Communications Team will keep you up to date with all the news and information from across the Jamboree through news sheets, notice boards, etc.

#### **Sub Camp and Adult Hub Services**

The Sub Camp and Adult Hub Services are responsible for ensuring the camping areas and facilities within the Sub Camp and Hub are working effectively. A system will operate to ensure that services are available throughout the day and evening.

#### **Programme**

The Adult Programme Team is responsible for the delivery of a programme of activities for Adults, which will enable them to relax, have fun, learn something new and meet other members of the International Service Team when they are not working.



## 04-00 Marketing and Communications

The Jamboree Marketing and Communications Team aims to involve as many people as possible in the World Scout Jamboree, both directly and remotely, and to build a positive and attractive image for Scouting, through worldwide public relations and media coverage of the 21st World Scout Jamboree.

During the Jamboree, the main objectives are to work with National Scout Organizations to generate frequent and positive television, radio, newspaper and online coverage around the world and to enable young people to be the face and voice of Scouting, to both internal and external audiences. To do this, we need an enthusiastic and skilled International Service Team to work as part of the four sub-teams:

- Young Correspondents;
- Reporting;
- Marketing Support;
- NSO Public Relations Support.

Key skills:

- Skills in empowering young people;
- Understanding of the media;
- Language skills would be an advantage;
- Computer skills;
- Video, audio or photographic skills;
- Web development skills;
- Public relations experience an advantage.

### Young Correspondent Team

The Young Correspondents' Programme enables young people to contribute articles based on their Jamboree experience to the event radio, video, web and newspaper and for use in external media coverage. As part of the team you will work to train, develop, empower and support young people from every national Contingent taking part in the Programme.

### Marketing Support

The Marketing Support Team will be responsible for running a welcoming and effective shared Media Centre facility at the Jamboree for use by the Marketing and Communications Team, Public Relations teams of National Scout Organizations, Young Correspondents, spokespeople, presenters, producers, and visiting journalists and media.

The sub-team will also be responsible for promoting the highlights of media coverage to Participants, Leaders, staff and guests.

### National Scout Organization Public Relations Support

The Jamboree National Scout Organizations Public Relations Support Team will be working with National Scout Organizations and with the media to generate positive coverage for the Jamboree and for Scouting across video, radio, newspapers and online.

This will include answering media queries, supporting media interviews, tracking and analysing media coverage and supporting the public relations teams from National Scout Organizations.

The sub-team will also work to encourage the direct involvement of young people in public relations activity, for example as Young Spokespeople.





## Reporting Team

The Reporting team is responsible for communicating the story of the Jamboree across a number of different mediums, through words, pictures, sound and video. Collectively the team will research material, write text, take photos, shoot video, select photos and catalogue the key stories of Jamboree activities and Programme highlights.

The Reporting Team will work across a number of the Marketing and Communications teams to generate coordinated media across online, video, radio, newspaper and public relations support. The team will integrate with the Young Correspondents Programme to encourage story telling through the direct involvement of young people.

### **04-01      Layout Artists / Publication Design (SPECIALIST)**

Key skill: Familiar with Quark, InDesign, Freehand or Illustrator

### **04-02      Proof Readers (SPECIALIST)**

Key skill: Able to undertake spelling and grammar checking in English and French

### **04-03      Interactive Web Designers (SPECIALIST)**

Key skill: Familiar with Macromedia Flash

### **04-04      Graphic Designers (SPECIALIST)**

Key skill: Familiar with Photoshop, Illustrator

### **04-05      Sound Engineers (SPECIALIST)**

Key skill: Familiar with Cool edit Pro

### **04-06      Video Camera Operators (SPECIALIST)**

Key skill: Familiar with DVcam/BetaSP/miniDV

### **04-07      Video Editors (SPECIALIST)**

Key skill: Familiar with Final Cut Pro

### **04-08      Photographers (SPECIALIST)**

Key skill: Familiar with high quality digital photography



## 05-00 Transport

The Transport Team is mainly responsible for International Service Team, Troop and staff transfers (for example arrivals and departures including meeting and greeting), Off Site Programme transfers, and Day Visitor transfers. There are eight sub-teams, including a number of specialist roles:

- Coaches;
- Transport;
- Drivers;
- Traffic Stewards;
- Arrivals and Departures;
- Off Site Programme;
- Check-In Centre;
- Project Support;

Transport includes a large fleet of coaches; shuttle service buses; pool vehicles ranging from small cars to minibuses; buggies; site vehicles (but not specialist plant); and bicycles.

The Team is also responsible for the traffic management in and around the site (in conjunction with members of the International Service Team from the Stewarding and Security sub-team).

### **Pre-event International Service Team are required for this role.**

Key skills:

- Computer skills;
- Good administration skills;
- Ability to work under pressure and within tight deadlines;
- Mechanic and technical skills (vehicles and bicycles – basic level);
- Languages would be an advantage;
- Ability to work in areas with the general public.

### **Coaches**

A small sub-team required to support the management and monitoring of a complex coach operation that involves a large number of daily coach movements.

This will include the scheduling, despatching, and tracking of coaches.

### **Transport (other than coaches)**

This sub-team will manage and maintain a pool of vehicles (not specialist plant), from small cars to minibuses and the bicycle hire service. This team will also include drivers for cars, minibuses and buggies; transport disabled Participants and manage car parks and control traffic.

### **05-01 Drivers (SPECIALIST)**

Key skill:

- Hold a clear licence to drive a vehicle of transit van or minibus size in the UK;
- Hold a Minibus Driving Qualification;
- Have at least 3 years experience of driving vehicles of transit van or minibus size;
- Have the confidence to drive in the UK both on and off site.



**05-02 Traffic Stewards (SPECIALIST)**

A specialist team required to implement the traffic management policy at the main Jamboree site. Experience of maintaining safe and clear roadways would be useful.

**Arrivals and Departures**

This sub-team will meet and greet at arrival points (for example airports, central London railway stations, etc.) to welcome International Service Team and Troops and then manage their onward journey to the Jamboree site (via the Check-In Centre). They will also support the safe loading and unloading of coaches on main arrival and departure days and support the other work of the Transport Team between arrival and departure periods (see other sub-teams).

**Off Site Programme**

This sub-team will manage the safe loading, unloading and recording of Participants travelling to and from the Off Site Programme locations, and enable Participants to find and board the correct coach.

**Check-In Centre and Day Visitors**

All International Service Team, Troops and Day Visitors will travel to the main Jamboree site via the Check-In Centre. This sub-team will manage coach and people movements at the Check-In Centre; manage the safe loading and unloading of transfer coaches; manage car parks; and control traffic.

**Project Support**

A small team is needed to support the general work of the Transport Team and sub-teams. This will include administration work to support schedules and rotas; reception duties (transport and travel enquiries); and to help manage the International Service Team (for example rotas, training, etc.).



## **06-00 Information Communication Technology**

The Information Communication Technology Team works in two areas:

- It provides a number of key information technology services to the Jamboree organisation, including networks (data and voice), computers (desktop and servers), applications (for example registration and other systems) and web systems.
- It provides/manages several services at the Jamboree, including Check-In, Internet Cafés and public telephone services.

**Pre-event International Service Team are required for this team.**

Key skills:

- Languages would be an advantage;
- Computer skills.

### **Check-In**

Welcoming all people (including International Service Team, Troops and Day Visitors) to the Jamboree site and ensuring that all persons entering the Jamboree site have an identification pass, together with their other check-in materials (e.g. scarves, handbooks). The Check-In facility runs 24 hours at two sites: Hylands Park and at the Check-In Centre at North Weald.

### **Internet and Telephone Cafés**

Managing the on site facilities which provide public telephone services and internet access services for all Participants, 24 hours. This team's role is to manage all aspects of the "front of house" service, and also to be able to provide basic user training and support on request.



## 07-00 Guest Services

The Guest Services Team will provide services to all of our many guests (other than the Participants) at the Jamboree. This will include supporting the many thousands of Day Visitors who will visit the Jamboree; the management of off site accommodation and providing hospitality to hundreds of other special guests. Excellent customer skills, cultural awareness and acceptance of a requirement for a high standard of dress and behaviour will all be required. There will be three sub-teams working during the Jamboree:

- Day Visitors;
- Overnight Accommodation;
- Special Guests;

Key skill:

- Languages would be an advantage.

### Day Visitors

This sub-team will deliver the Day Visitor Programme as well as individual services as part of the overall Guest Services operation and operating as a team to do so. Sub-team roles will include:

- Meeting and greeting;
- Providing assistance and information to Day Visitors of many nationalities;
- Tour guiding;
- Liaising with Sub Camp and Programme teams;
- Assisting with stewarding at staged events for Day Visitors;

### Overnight Accommodation

Managing overnight accommodation away from the Jamboree site and delivering individual services as part of the overall Guest Services operation. Sub-team roles will include:

- Meeting and greeting;
- Providing assistance and information for guests coming from all over the world;
- Maintaining accurate records of bookings and liaising with accommodation providers;
- Checking guests in and issuing and returning keys, etc.;
- Assisting with transport for guests (including driving in some cases);

### Special Guests

This sub-team will provide hospitality for special guests each day and deliver the programme for such guests. They will also support Contingent and other receptions; liaise with the visiting organising team for the World Scout Jamboree 2011; liaise with those organising and taking part in the reunion of the 9th World Scout Jamboree, 1957; and deliver individual services as part of the overall Guest Services operation and operating as a team to do so.

Roles within this sub-team involve:

- Meeting, greeting and hosting special guests coming from all over the world during receptions and during tours of the Jamboree;
- Understanding the importance of providing services to special guests in accordance with protocol relating to, for example, diplomatic and government guests;
- Staffing receptions and liaising with catering suppliers;
- Assisting with transport for guests (including driving in some cases).



## 08-00 Jamboree Daily Programme

The Daily Programme Team are responsible for the Youth Programme that happens outside the main On Site and Off Site Programme.

The role will therefore vary throughout the event. From helping the Sub Camps Team to deliver activities and entertainment across the 16 participant Sub Camps to running a varied Evening Programme in the Hubs. From managing the Scout Programme Exhibitors and the Day Visitor Programme to preparing and delivering the special Sunrise Day afternoon activities and food festival.

There is plenty of variety! The Jamboree Daily Programme Team needs International Service Team who are flexible and willing to help with whatever needs doing.

There are also the following specialist sub-teams:

- Faiths and Beliefs;
- Pastoral Care;
- Scout Programme Exhibitors.

Key skill:

- Languages would be an advantage.

## 08-01 Faiths and Beliefs (SPECIALIST)

This team is responsible for supporting the Faith and Beliefs programme at the Jamboree. This includes: the Faith and Beliefs Zone with activities and displays of the various faith communities/religions in World Scouting; religious assemblies during the Jamboree; helping others to use the prepared reflection material.

Key skills:

- An active religious belief
- Able to listen sensitively to others
- An interest in other peoples religious beliefs
- An ability to help with music for times of prayer would be useful, but not essential

## 08-02 Faiths and Beliefs 'Listening Ear' (SPECIALIST)

Key skills:

- Excellent listening skills required;
- Likely to include ministers of religion and those exercising pastoral care role in their working life.

## 08-03 Scout Programme Exhibitors (SPECIALIST)

There are several Programme activities that will be provided by organisations that have been invited and approved by the Jamboree Organising Team. These may include amateur radio and badge clubs. When applying for this team you will need to state the organisation that you belong to and the role that you have in the skills box.

Key skill: Be a member of an approved organisation.



## 09-00 On Site Programme

This team is responsible for delivering a wide range of the Programme that aims to excite, motivate and challenge the Participants on the Jamboree site. Activities, each with their own sub-team, include:

- World Villages;
- Energise;
- Trash;
- Elements;
- Global Development Village;
- GloBuses and the Global Development Boulevard.

**Pre-event International Service Team are required for this team.**

Key skill:

- Languages would be an advantage.

### World Villages

There are two World Villages and each is designed to deliver a range of activities provided by National Scout Organizations that enable Participants to discover the world's peoples and their communities; their customs, cultures, faiths, sports, arts, crafts, food and much more.

#### 09-01 World Villages International Service Team pre-selected by National Scout Organizations (SPECIALIST)

A large amount of planning and preparation will be needed by National Scout Organizations, to deliver activities at the Jamboree. Many National Scout Organizations will pre-select members of the IST to work on these activities. When applying for this role you will need to state the activity that you will be working on in the skills box.

Please note that you **MUST** be pre-selected by a National Scout Organization.

### Energise

The Energise activity area is available during 'Choice Time'. It aims to provide Participants with a range of activities to both challenge and relax them. It will provide a break from the more formal programmed activities and will include activities such as: skateboarding, survival skills, abseiling, circus skills.

### Trash

Trash is an exciting and innovative Programme area that encourages Participants to think about how everyone can recycle more. This Programme area has four activity zones that Participants will visit and join in as part of an International Patrol.

### Elements

This Programme area is dedicated to science and technology. There are four activity zones based around the four elements of earth, fire, water and air. Activities with a science/technology theme will be delivered based around each of these four themes.



## Global Development Village

The Global Development Village (GDV) is now a well established part of the World Scout Jamboree Programme. The Global Development Village encourages Participants to think about the world they live in and the impact that they have upon it through activities, forums and debates. Themes covered include: health, the environment, human rights and peace education.

### **09-02 Global Development Village Contingent Workshop (SPECIALIST)**

As part of the Global Development Village, a number of workshops will be prepared and delivered by pre-selected members of International Service Team from National Scout Organizations. When applying for this role you will need to state the workshop that you will be working on in the skills box.

Please note that you MUST be pre-selected by a National Scout Organization.

## Global Development Boulevard and GloBuses

The Global Development Boulevard is where Participants can engage and learn about global issues by taking part in a range of walk in activities and interactive stands, provided in partnership with many Non-Governmental Organisations.

The GloBuses are a new addition to a World Scout Jamboree. London double decker buses will be converted to display a range of global issues in an innovative and engaging way. Participants 'jump on board' for a virtual global journey through the many issues facing the planet today.

### **09-03 Global Development Boulevard Contingent Stand (SPECIALIST)**

As part of the Global Development Boulevard, a number of stands will be prepared and delivered by pre-selected members of International Service Team from National Scout Organizations. When applying for this role you will need to state the stand that you will be working on in the skills box.

Please note that you MUST be pre-selected by a National Scout Organization.





## 10-00 Off Site Programme

The Off Site Programme are the three activities, which take place away from Hylands Park. Each activity has a separate sub-team:

- Starburst;
- Gilwell Adventure;
- Splash!

Members of the International Service Team working as part of the Off Site Programme Team will be camping with the rest of the International Service Team at Hylands Park, but will travel each day to the Off Site Programme locations on each of the Programme days (transport will be provided). You will leave Hylands Park early in the mornings and return for dinner in the evening so that you will be able to spend your evenings on the main site.

The International Service Team roles at each Off Site Programme location are varied and numerous, but if you have specific activity skills or qualifications then we will aim to put you in a role where they can be used to maximum benefit of the Participants.

There will be some specific training before the Programme days to enable you to be familiar with the location and your role there.

Key skill:

- Languages would be an advantage.

### Starburst

The Starburst Team will be providing a full day of activities where Participants take part in community service projects and having the opportunity to see some of the local community. Some of these projects will involve conservation, maintenance, gardening and entertaining local community groups. An interest in this sort of work and projects is desirable for all members of the International Service Team working as part of the Starburst Team.

### Gilwell Adventure

The Gilwell Adventure Team will be providing a full day of activities at Gilwell Park. The members of the team will undertake many and varied tasks. Roles may include: supervising teams of Participants in any of the activity zones; providing support across the Gilwell Park site, in communications, facilities, equipment maintenance, refreshments and transport management.

#### 10-01 Qualified Activity Instructor (SPECIALIST)

Key skill: Appropriate Scout and/or Guide recognised qualifications for land based activities such as climbing, caving and abseiling.

#### 10-02 Maintenance Support (SPECIALIST)

Key skill: Specialist skill either as an electrician, plumber (or general maintenance skills).

### Splash!

The Splash! Team will be providing a full day of water themed activities both on and off the water. The members of the team will undertake many and varied tasks as the team are responsible for the setting up, operation and dismantling of the Splash! Off Site Team village; the setting up, operation and dismantling of the Splash! site(s) and the setting up, operation and dismantling of the Splash! Programme.

**10-03 Maintenance Support (SPECIALIST)**

Key skill: Specialist skills in any of the following: communications, engineering, facilities, equipment maintenance, waste management, instructor refreshments or transport management

**10-04 Kayak, Sit-on-kayak or Open Canoe Instructor (SPECIALIST)**

Key skill: One of the following:

- British Canoe Union – Level 1 coach or equivalent;
- British Canoe Union – Level 2 coach or equivalent;
- British Canoe Union – Level 3 coach or equivalent;
- British Canoe Union – Canoe Safety Test or equivalent.

**10-05 Bellboat Instructor (SPECIALIST)**

Key skill:

- British Canoe Union – Level 1 coach Bellboat helm or equivalent.

**10-06 Raft Building Instructor (SPECIALIST)**

Key skills:

- Instruction skills and experience in Raft Building;
- Pioneering skills;

**10-07 Pulling Instructor (SPECIALIST)**

Key skill:

- Instruction skills and experience in pulling

**10-08 Dinghy Sailing Instructor (SPECIALIST)**

Key skill: One of the following

- Royal Yachting Association Assistant Dinghy Instructor or equivalent;
- Royal Yachting Association Dinghy Instructor or equivalent;
- Royal Yachting Association Senior Dinghy Instructor or equivalent.

**10-09 Safety Boat Driver (SPECIALIST)**

Key skills:

- Experience in a sailsport or paddlesport activity;
- Royal Yachting Association Level 2 Powercraft (or equivalent) and rescue/safety experience;
- Royal Yachting Association Safety Boat.



## 11-00 Ceremonies

The Ceremonies Team are responsible for the staging of Jamboree ceremonies. These include the opening ceremony, closing ceremony, Sunrise Day celebrations and daily shows for Day Visitors.

The team also provide, support and operate staging and sound and lighting equipment across the Jamboree and manage all entertainers coming onto the Jamboree Site. There are three sub-teams:

- Cast Sub Camp;
- External Performers;
- Technical Team.

**Pre-event International Service Team are required for this team.**

Key skills:

- Relate well to young people;
- Able to work under pressure;
- Experience of theatre or stage events useful.

### Cast Sub Camp

The Cast will be accommodated in their own Sub Camp of around 100 to 150 people aged 14 to 25, and will be on site for the whole duration of the Jamboree. The team will run this Sub Camp, carrying out all duties expected of a Sub Camp team. They will also assist backstage at the main ceremonies. They may be involved in supporting the cast, costume, stage management and assisting the production teams.

### External Performers

The sub-team works with all performers and entertainers that come onto the Jamboree site. They might be taking part in the main arena ceremonies, evening or daytime Programme. The sub-team will meet performers when they arrive on site and escort them around the Jamboree, dealing with any issues or problems that arise.

### Technical Team

This team is responsible for the stage management and technical support of the main stage, as well as providing technical support to Programme areas, including the Hub and Sub Camp Stages.

#### 11-01 Lighting Engineer (SPECIALIST)

Key skill: Experience in lighting design, installation and operation including the programming of lighting desks.

#### 11-02 Sound Engineer (SPECIALIST)

Key skill: Experience in sound design, installation and operation.



## 12-00 Health and Welfare

The Health and Welfare Team is responsible for planning, preparing and co-ordinating all aspects of Health and Welfare at the Jamboree and to ensure the best possible experience for all during the event.

To do this the team will co-ordinate the medical services, stewarding and site security, policing, fire services, special needs provision and general health and safety. There will be five sub-teams working during the Jamboree, a lot of whom will be specialists. The teams are:

- Stewarding and Security;
- the Emergency Control Centre;
- Medical Services;
- Police Liaison;
- Fire Protection.

**Pre-event International Service Team are required for this team.**

Key skills:

- Good verbal/written English;
- Languages would be an advantage;
- Experience of working in a health and welfare environment.

### Stewarding and Security

This sub-team is responsible for site security from the start of the build period to the completion of the take down period. This sub-team is responsible for the planning and supervision of mass people movements on site.

### Emergency Control Centre Team

The Emergency Control Centre co-ordinates all emergency responses on site and liaises with the Jamboree Management Team and the professional emergency services.

### Medical Services Team

This Sub Team is responsible for the medical services on site including the Hospital, Clinic and First Aid provision.

The following specialist roles form the Medical Services Team. Please note that individuals holding qualifications other than European Economic Area qualifications, will be subject to further checks to ensure that the qualifications are applicable in the UK. In addition to the qualification required for each role, the following skills are generic to all roles:

Key skills:

- Good verbal/written English highly desirable;
- Second language preferable;
- Understanding and compassionate towards the needs of young people;
- Ability to maintain confidentiality.

#### 12-01 Medical Doctor (SPECIALIST)

Key skill:

- Qualified doctor (in all fields of healthcare) / General Practitioner

#### 12-02 Qualified Nurse (SPECIALIST)

Key skill:

- Qualified and registered Nurse.



**12-03 Healthcare Assistants (SPECIALIST)**

Key skill:

- Experience of working in a healthcare environment

**12-04 Paramedic/Ambulance Technician (SPECIALIST)**

Key skill:

- EEA qualified paramedic/ambulance technician

**12-05 Medical Student (SPECIALIST)**

Key skill:

- A medical Student in the last two years of study in your home institution.

**12-06 X-Ray Technician (SPECIALIST)**

Key skill:

- Qualified X-Ray technician

**12-07 Dentist (SPECIALIST)**

Key skill:

- Qualified dentist/dental surgeon

**12-08 Pharmacist/Pharmacy Technician (SPECIALIST)**

Key skill:

- Qualified pharmacist/pharmacy technician

**12-09 Physiotherapist (SPECIALIST)**

Key skill:

- Qualified physiotherapist

**12-10 Psychiatrists/Psychotherapist (SPECIALIST)**

Key skill:

- Qualified psychiatrist/psychotherapist

**12-11 Ophthalmologist (SPECIALIST)**

Key skill:

- Qualified ophthalmologist

**12-12 First Aider (SPECIALIST)**

Key skill:

- First Aid qualification

**12-13 Healthcare Administrators (SPECIALIST)**

Key skills:

- Experience of administration in Healthcare for example registration and treatment records;
- Information Communication Technology Skills.



**12-14 Non Emergency Drivers (SPECIALIST)**

Key skills:

- Clean Driving Licence and three years driving experience;
- Have the confidence to drive in the UK both on and off site;
- Prepared to work shifts in a system that ensures there is a service available 24 hours a day.

**12-15 Police Liaison Team (SPECIALIST)**

The Police Liaison team is responsible for dealing with minor incidents on site and liaison with Essex Police.

Key skill:

- Serving Police Officer/Special Constable/Community Support Officer in England and Wales

**02-16 Fire Protection Team (SPECIALIST)**

This sub-team is responsible for the prevention of fire and the protection of life and property in the event of a fire; will assist all teams in their planning to reduce the potential for fire or the safe control of fire(s);

Key skills:

- Recognised professional qualification/experience in fire service or related area
- Fit and in good health



### **13-00 Design and Build**

The Design and Build team are responsible for managing the build and take down of the site, signs and theming.

The team will be managing a number of external contractors in relation to marquees and tents, temporary track way and perimeter security fencing. This team will inspect, monitor and report on these items.

The team will be providing and managing items on the site related to theming of the event including gateways, flags, signs and banners. This team will also undertake and assist with duties related to these items.

Key skills:

- Languages would be an advantage.

**Build Volunteers (see page 6) and Pre-event International Service Team are required for this team.**



## 14-00 Site Operations

The Site Operations Team are responsible for building, installing, operating, maintaining and dismantling essential services, resources and facilities required to ensure a safe, happy and healthy site. The Site Operations Team is a mixture of professionals, specialists and volunteers who embrace innovative and environmental solutions where possible and needs both skilled and unskilled team members. A system will operate to ensure service is available throughout the day and night. The work can sometimes require an extended commitment to the project. The team in turn will ensure everyone enjoys the work, the event and the friendship within the team.

The Site Operations Team includes the following sub-teams:

- Water;
- Warehouse and Workshop;
- Operations;
- Electrical;
- Site Operations Administration.

Many of these roles will also be required during the build period (see page 6).

**Pre-event International Service Team are required for this team.**

Key skills:

- Computer skills;
- Languages would be an advantage.

### Operations

This sub-team is responsible for establishing and maintaining the cleaning regimes of toilets and showers; the operation of the recycling and waste policy; support to Hubs and Sub Camps; the distribution of operational supplies around the site. The team requires participation in a 24 hour system that will include working as small teams at particular times of the day and/or night in rotation.

### Site Operations Administration

The administration team has responsibility for all administrative support and management within the Site Operations Team. This will involve dealing with rotas and staff support and being the point of contact for queries and fault reporting. This team requires participation in a 24 hour system that will include working as small teams at particular times of the day and/or night in rotation.

## 14-01 Water (SPECIALIST)

This sub-team has responsibility for the supply, distribution, installation and maintenance of fresh water around the site for drinking, cooking, washing, showers and toilets; installing and maintaining the toilet, shower and waste water systems; ensuring and monitoring a healthy water supply. The team requires participation in a 24 hour system that will include working as small teams at particular times of the day and/or night in rotation.

Key skills:

- Basic understanding of plumbing;
- Practical Plumbing skills.

### Warehouse and Workshop

This sub-team is responsible for the technical support structure to the specialist build team's water, electric, joinery and other installation needs. It is also responsible for the storage and movement of equipment and materials; the provision of specialist plant equipment and operators; re-fuelling facilities; and a vehicle and general repair workshop. The team requires





participation in a 24 hour system that will include working as small teams at particular times of the day and/or night in rotation.

**14-02 Access and Material Handler (SPECIALIST)**

Key skill: Access and materials handling qualifications

**14-03 Commercial Vehicle Driver (SPECIALIST)**

Key skill:

- Hold a clear licence to drive a vehicle of small van or light goods vehicle size in the UK;
- Have at least 3 years experience of driving vehicles of small van or light goods vehicle size;
- Have the confidence to drive in the UK both on and off site;

**14-04 Carpenter/Joiner (SPECIALIST)**

Key skill: Experience of carpentry/joinery

**14-05 Vehicle Fitter (SPECIALIST)**

Key skill: Experience of vehicle fitting, tyre and mechanical functions

**14-06 Engineer (SPECIALIST)**

Key skill: Engineering skills (for example welding)

**14-07 Electrician (SPECIALIST)**

This sub-team has responsibility for the design and installation of a safe electrical system on site; the monitoring and maintenance of all electrical equipment to ensure safety; and responds to supply interruptions. The whole electrical system on site will be supplied from generators. The team requires participation in a 24 hour system that will include working as small teams at particular times of the day and/or night in rotation.

Key skills:

- Basic understanding of UK electrical systems;
- Experienced temporary electrical system electricians;
- Installation and test engineers;
- Fault finding skills.



## 15-00 Food and Trading

The Food and Trading Team is responsible for the supply of food to both the Participants and the International Service Team together with the trading activities in the main Plaza and around the site. There are six main sub-teams:

- Cash Handler;
- Staff Catering;
- Food Supply;
- Trading;
- Team Services;
- Scout Shops.

Many of these roles will also be required during the build period (see page 6)

**Pre-event International Service Team are required for this team.**

Key skills:

- Able to pass a simple health screening
- Prepared to take direction from a commercial partner
- Accept working in a commercial environment and handling cash (Sterling)

### 15-01 Cash Handler (SPECIALIST)

Key skills:

- Able to be referenced checked (5 year requirement likely);
- Experience in cash handling and familiar with Sterling;
- PC literate.

### 15-02 Delivery Drivers (SPECIALIST)

Key skills:

- Hold a clear licence to drive a vehicle of transit van or minibus size in the UK;
- Hold a Minibus Driving Qualification;
- Have at least 3 years experience of driving vehicles of transit van or minibus size;
- Have the confidence to drive in the UK both on and off site;
- Prepared to work shifts, including a significant number of nights.

## Staff Catering

The Staff Catering Team is responsible for the International Service Team Restaurant (provided by our partner Sodexo Prestige) and other catering needs during the Jamboree e.g. receptions. In addition the team will provide catering in the build and take down periods.

## Food Supply

The Food Supply team is responsible for the supply of food to the Troops in the 16 Participant Sub Camps. This will involve working closely with the Sub Camp Food Managers and our commercial partner Sodexo Prestige. The warehousing and stock selection will take place away from Hylands Park at North Weald.



## Trading

With up to 40,000 residents and up to 80,000 Day Visitors the Jamboree will have a large number of customers looking to spend their money in the Plaza, Adult Hub and in the Participant Hubs. There will be a need for catering outlets, service facilities, souvenir sales, outdoor clothing and equipment retailing, supermarkets and providers of all those other things that Scouts in camp cannot be without. We need to provide good value and service to the customers whilst delivering a financial return to the event.

## Team Services

The Food and Trading Team Team Services team has four main activities. It will co-ordinate the team's staffing and training needs; manage the team's budget and the cash on the Jamboree site; provide the transport and stock control service to the Food and Trading Team. In addition Team Services will act as the interface with other teams where the Food and Trading Team are the client.

## Scout Shops

Scout Shops are responsible for the sale of the official event souvenirs and will also offer their normal assortment of merchandise. Scout Shops will also play a significant role in the supply of camping equipment to Contingents and will also host other Scout traders.

## 15-03 Scout Food House Staff (SPECIALIST)

Several National Scout Organizations will be providing refreshment outlets on the Jamboree site, known as 'Scout Food Houses'. These International Service Team members will be pre-selected by their NSO to work in these venues. When applying for this role you will need to state the Scout Food House that you will be working with in the skills box.

Please note that you MUST be pre-selected by a National Scout Organization.

**- ENDS -**