

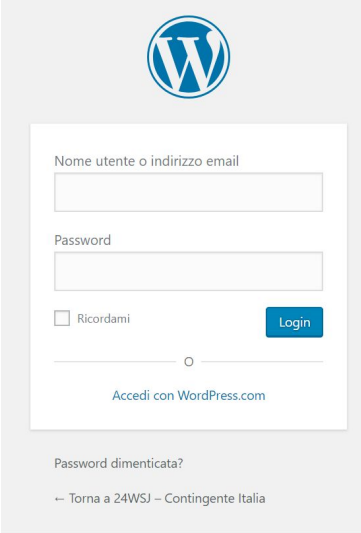
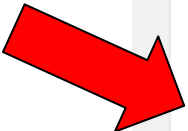


# **Tutorial per uso del sito di contingente**

**Come pubblicare il tuo articolo in 6 semplici passaggi**

# Passaggio 1

Eseguite il Login all'indirizzo [www.jamboree.it/2019/login](http://www.jamboree.it/2019/login) cliccando su “accedi inserendo nome utente e password” e procedendo appunto inserendo il vostro nome utente e la password che vi sono stati inviati via mail

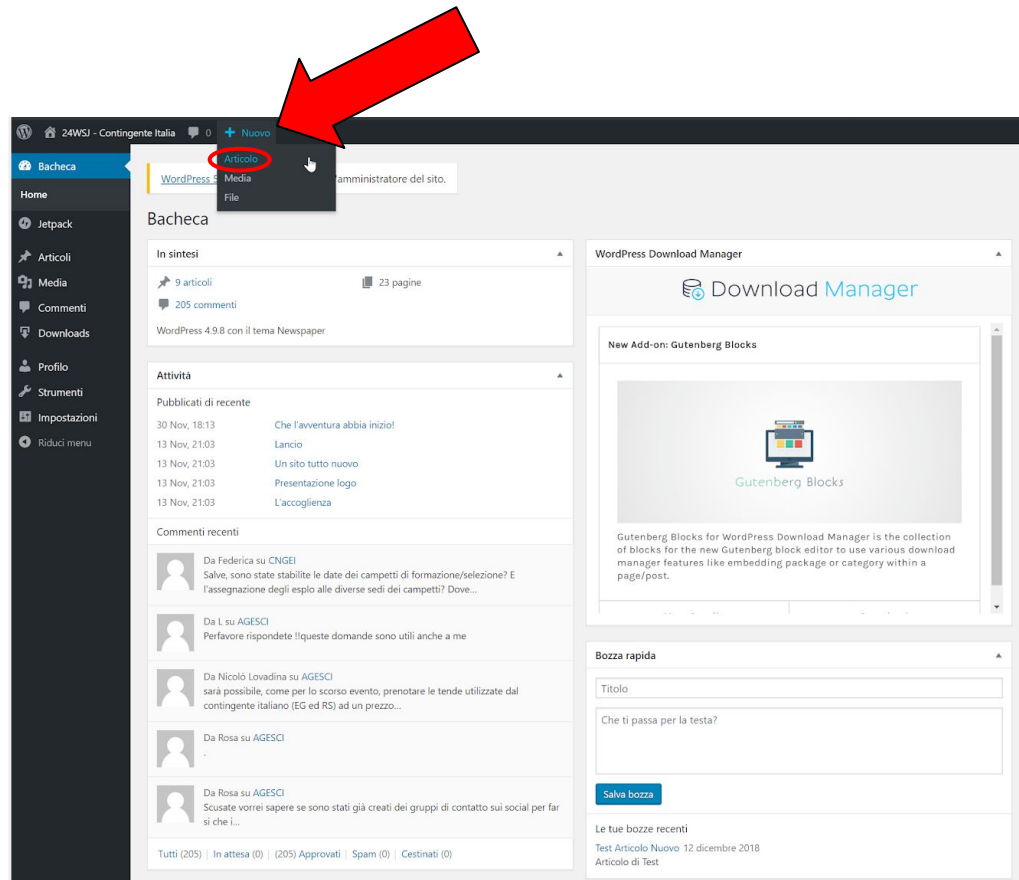


The image shows two screenshots of the WordPress login page. The first screenshot shows the WordPress logo at the top, followed by a blue button labeled 'Accedi con WordPress.com'. Below the button, there is text: 'Ora puoi risparmiare il tempo del collegamento connettendo il tuo account WordPress.com a 24WSJ - Contingente Italia.' Below this text is a radio button selected for 'Accedi inserendo nome utente e password'. At the bottom of the first screenshot is a link: '— Torna a 24WSJ – Contingente Italia'. A red arrow points from this link to the second screenshot. The second screenshot shows the WordPress logo at the top, followed by a form with two input fields: 'Nome utente o indirizzo email' and 'Password'. Below the 'Password' field is a checkbox labeled 'Ricordami' and a blue 'Login' button. At the bottom of the second screenshot is a link: '— Torna a 24WSJ – Contingente Italia'.



# Passaggio 2

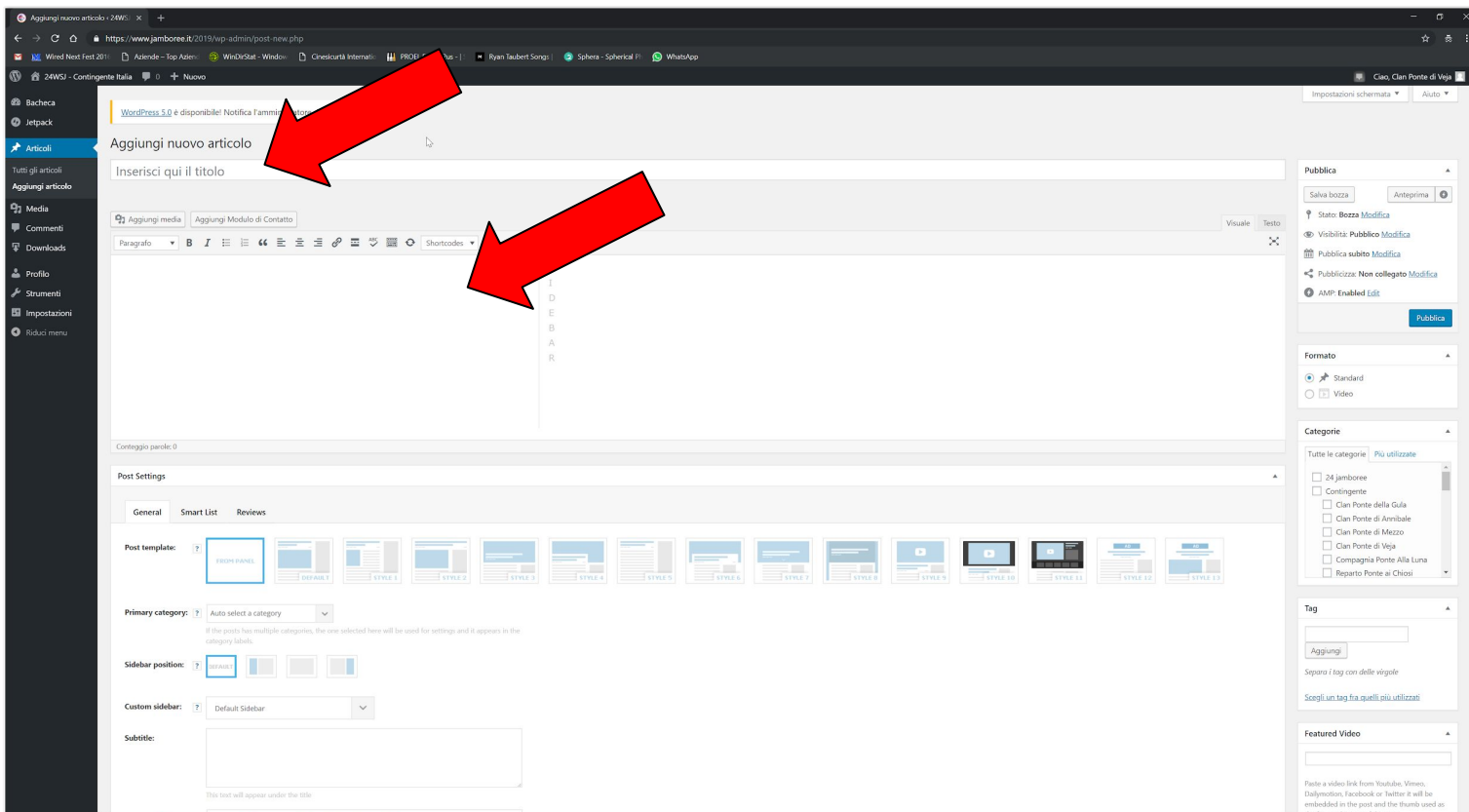
In alto a sinistra posizionare il cursore sopra il tasto “+ Nuovo” e cliccare sul tasto “articolo” che compare nel menù a tendina



The screenshot shows the WordPress dashboard interface. In the top-left corner, there is a navigation bar with a '+ Nuovo' button. A red arrow points to this button, and a dropdown menu is open below it, with the 'Articolo' option highlighted in red. The dashboard itself is divided into several sections: 'Bacheca' (Dashboard) with statistics for articles and pages; 'Attività' (Activity) showing recent publications and comments; 'WordPress Download Manager' with a 'New Add-on: Gutenberg Blocks' section; and a 'Bozza rapida' (Quick Draft) section at the bottom right.

# Passaggio 3

Si aprirà la pagina dedicata alla scrittura dell'articolo  
Inserite il titolo e il testo dell'articolo scritto

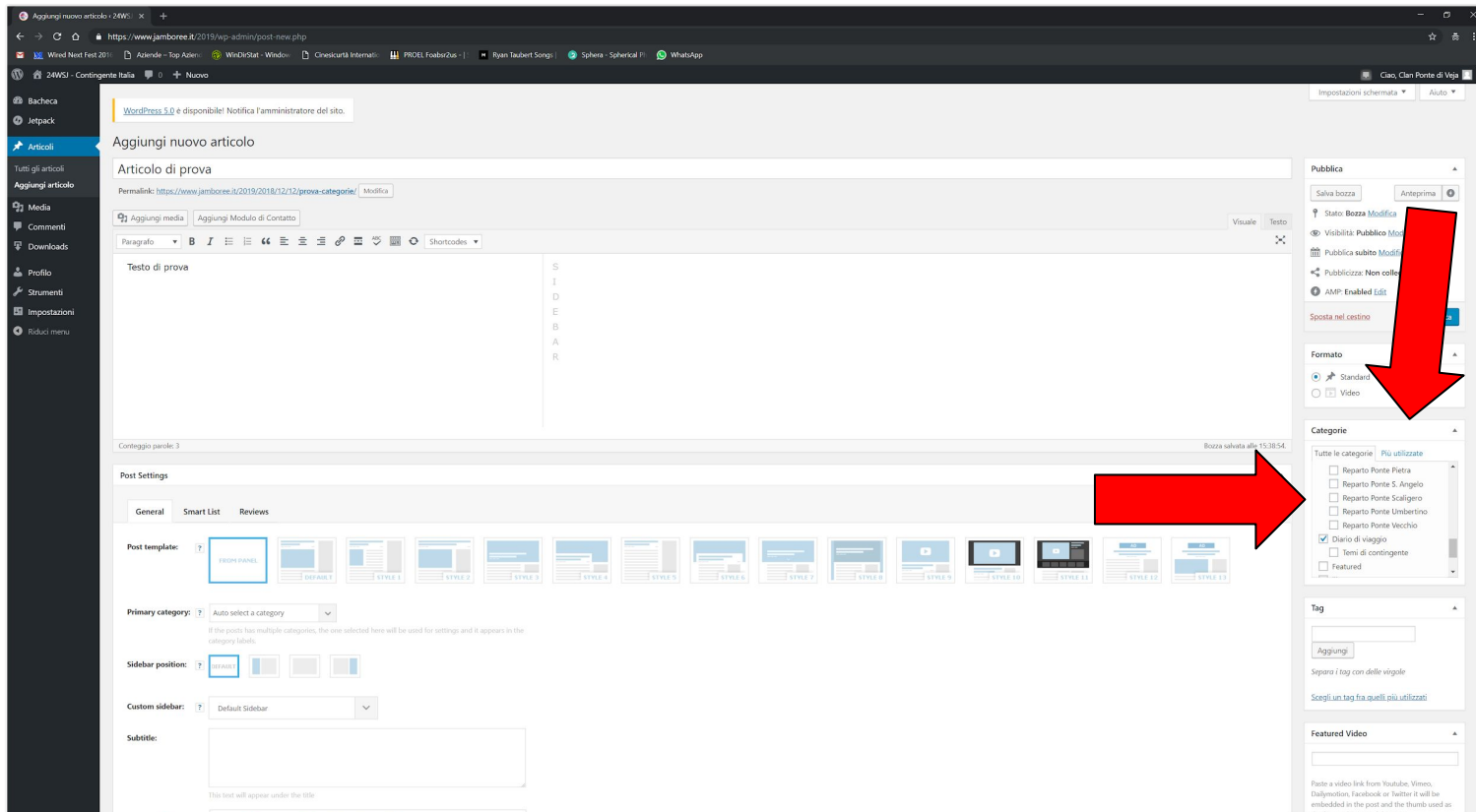


The screenshot shows the WordPress 'Add New Post' interface. Two red arrows point to the 'Inserisci qui il titolo' (Enter title here) field and the main content editor area. The content editor includes a toolbar with options for Paragraph, Bold, Italic, Underline, Text Color, Background Color, Link, Unlink, Media, Shortcodes, and Visual/Text toggle. The right sidebar contains settings for 'Pubblica' (Publish), 'Formato' (Format), 'Categorie' (Categories), 'Tag' (Tags), and 'Featured Video' (Featured Video). The 'Pubblica' section includes options for 'Salva bozza' (Save draft), 'Anteprima' (Preview), 'Stato: Bozza Modifica' (Status: Draft Modify), 'Visibilità: Pubblico Modifica' (Visibility: Public Modify), 'Pubblica subito Modifica' (Publish immediately Modify), 'Pubblicizza: Non collegato Modifica' (Publish: Not connected Modify), and 'AMP: Enabled Edit'. The 'Formato' section has 'Standard' selected and 'Video' as an option. The 'Categorie' section shows a list of categories with checkboxes, including '24 janboree', 'Contingente', 'Clan Ponte della Guida', 'Clan Ponte di Anzibale', 'Clan Ponte di Mezzo', 'Clan Ponte di Veja', 'Compagnia Ponte Alla Luna', and 'Reparto Ponte ai Chiosi'. The 'Tag' section has an 'Aggiungi' (Add) button. The 'Featured Video' section has a text input field and a note: 'Paste a video link from YouTube, Vimeo, Dailymotion, Facebook or Twitter it will be embedded in the post and the thumb used as the featured image for the post.'



# Passaggio 4

Una volta scritto titolo e testo **doвете** inserire le categorie



The screenshot shows the WordPress 'Add New Post' editor interface. The main content area contains the title 'Articolo di prova' and a text editor with the text 'TESTO DI PROVA'. Below the text editor is the 'Post Settings' section, which is divided into 'General', 'Smart List', and 'Reviews' tabs. The 'General' tab is active, showing various options for the post, including 'Post template', 'Primary category', 'Sidebar position', 'Custom sidebar', and 'Subtitle'. A red arrow points from the 'Categories' list in the right-hand sidebar to the 'Primary category' dropdown menu in the 'Post Settings' section. The 'Categories' list in the sidebar includes 'Reparto Ponte Pietra', 'Reparto Ponte S. Angelo', 'Reparto Ponte Scalfiero', 'Reparto Ponte Umbertino', 'Reparto Ponte Vecchio', 'Diario di viaggio' (which is checked), 'Temi di contingente', and 'Featured'.

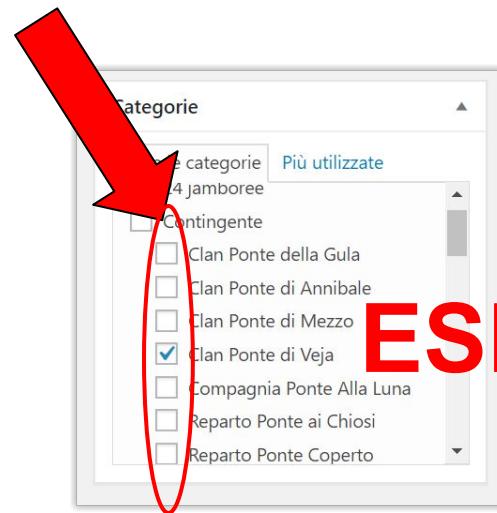
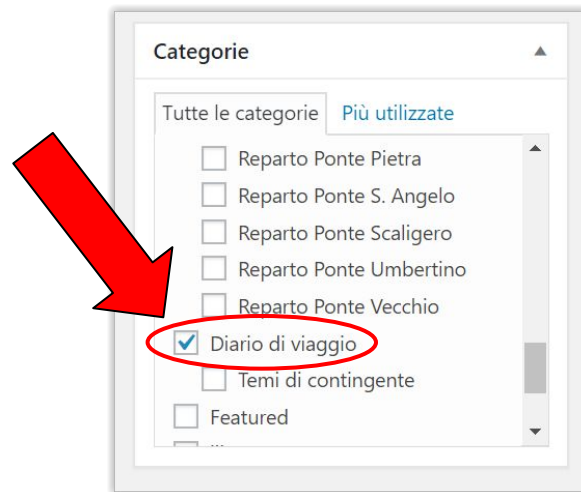


# Passaggio 4 bis

Le categorie da spuntare sono **2**

La categoria **Diario di viaggio**

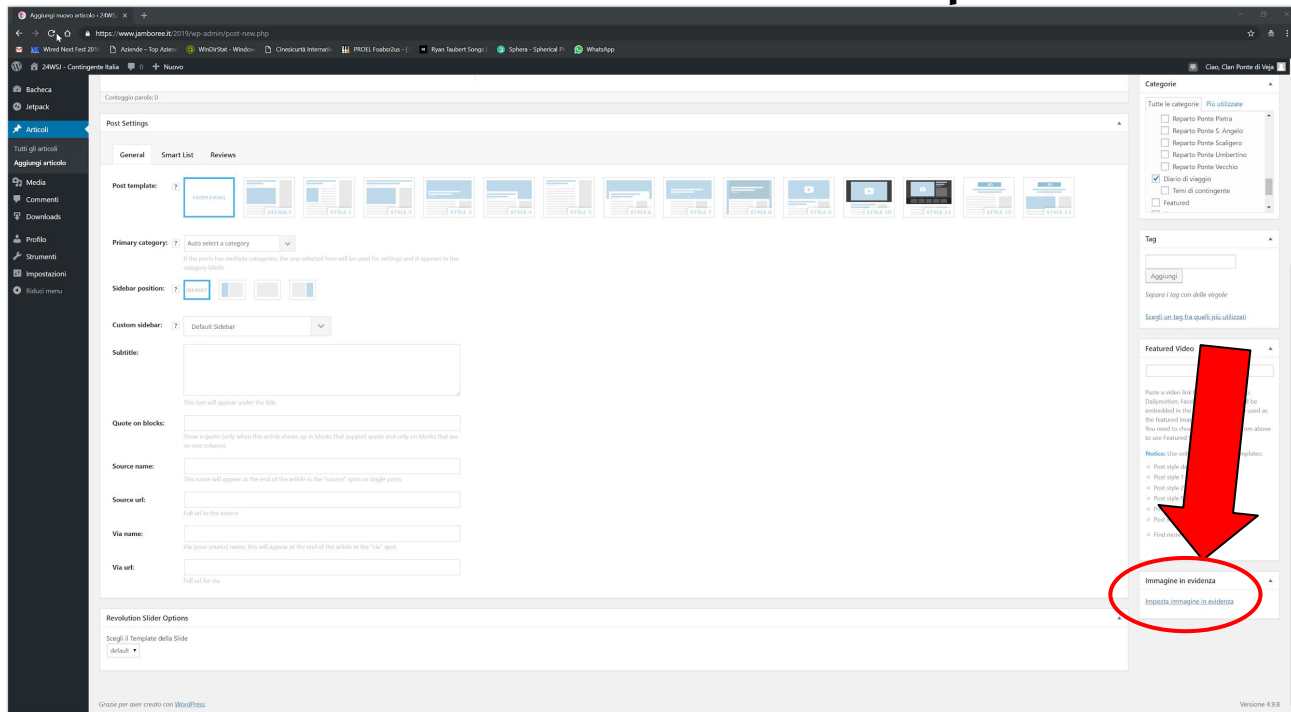
e la categoria con il **nome della vostra unità**



**ESEMPIO**

# Passaggio 5

Una volta inserite le categorie **dovete** inserire un'immagine da usare come copertina dell'articolo, scorrendo in basso nella pagina trovate a destra il tasto per inserirla

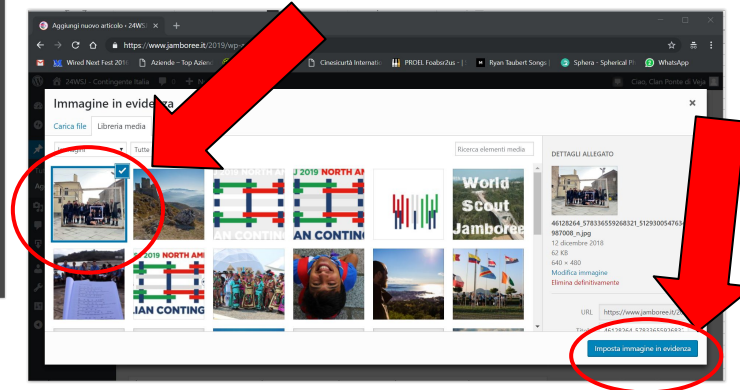
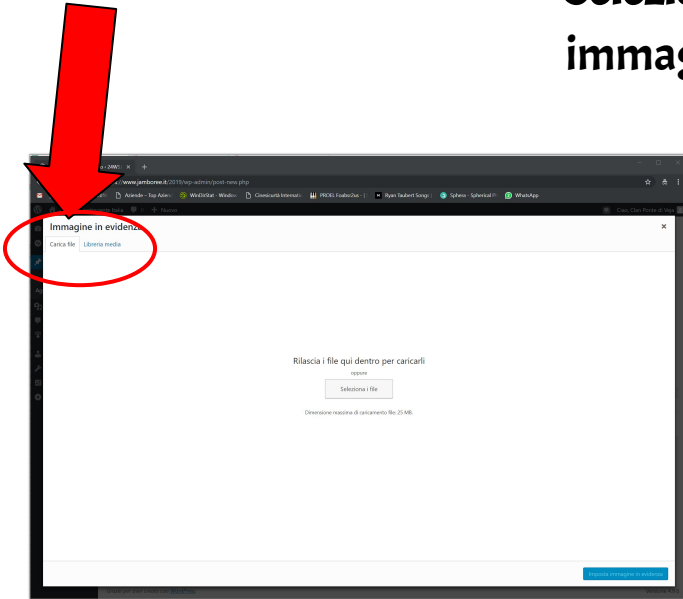


The screenshot shows the WordPress 'Post Settings' page. The 'Categories' section on the right sidebar is expanded, showing a list of categories with checkboxes. A red arrow points to the 'Immagine in evidenza' button at the bottom of the sidebar, which is circled in red. The main content area shows the 'Post Settings' form with various options like 'Post template', 'Primary category', 'Sidebar position', and 'Custom sidebar'. The 'Image in evidenza' button is located at the bottom of the right sidebar, below the 'Featured Video' section.



# Passaggio 5 bis

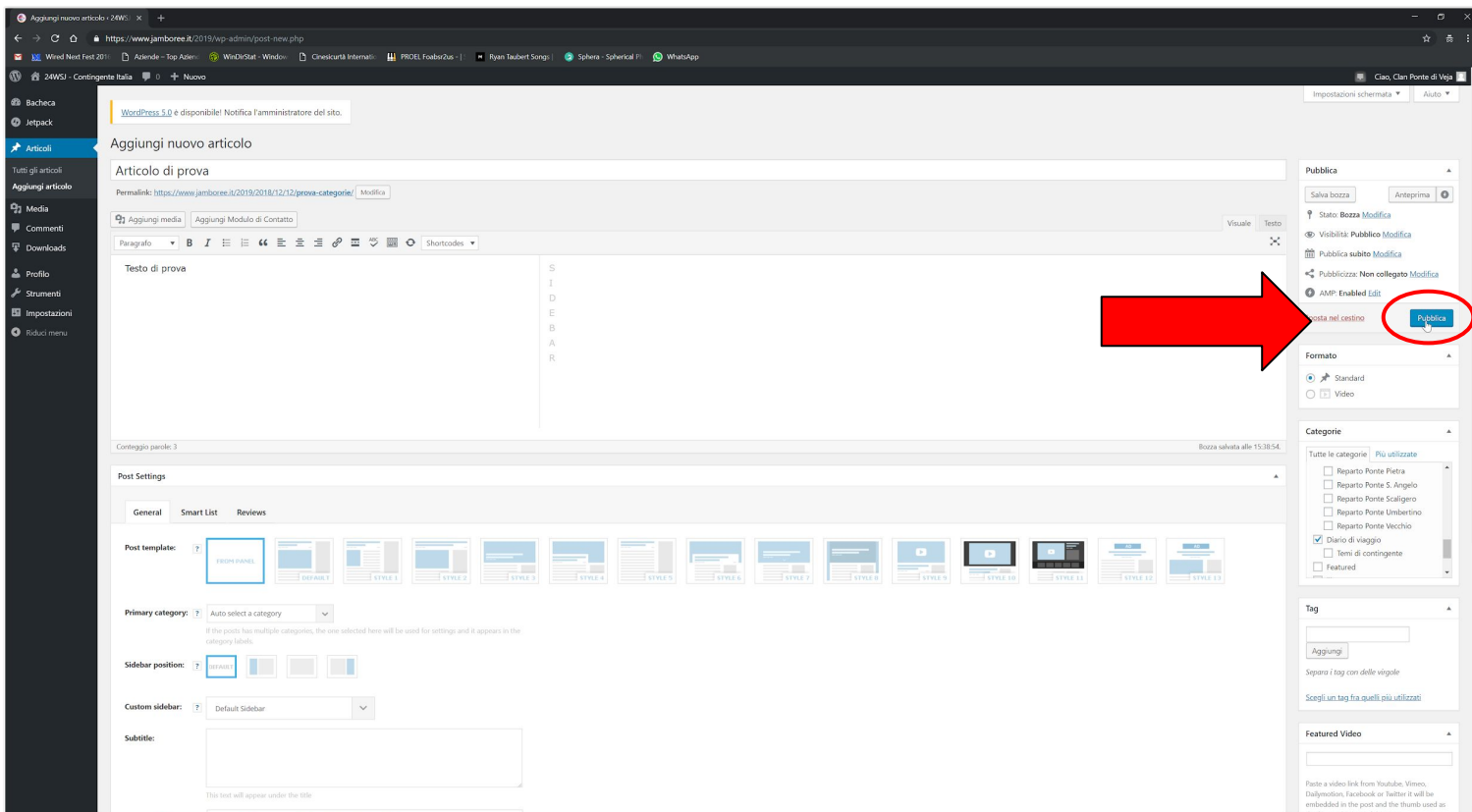
Vi si aprirà la finestra per caricare il file dell'immagine, una volta caricato lo troverete nella scheda "libreria media"  
**Selezionatelo** e cliccate sul tasto "Imposta immagine in evidenza"





# Passaggio 6

Dopo aver caricato la copertina potete finalmente pubblicare l'articolo, tornate in cima alla schermata e cliccate il tasto pubblica



The screenshot displays the WordPress 'Add New Post' interface. At the top, there's a notification for WordPress 5.0. The main content area shows a text editor with 'Testo di prova' and a vertical sidebar with 'S I D E B A R'. Below the editor is the 'Post Settings' section with tabs for 'General', 'Smart List', and 'Reviews'. The 'General' tab is active, showing options for 'Post template', 'Primary category', 'Sidebar position', 'Custom sidebar', and 'Subtitle'. On the right side, the 'Pubblica' (Publish) panel is visible, containing options for 'Salva bozza', 'Anteprima', 'Stato: Bozza', 'Visibilità: Pubblico', 'Pubblica subito', 'Pubblica: Non collegato', 'AMP: Enabled', and 'Posta nel cestino'. A red circle highlights the 'Pubblica' button, and a large red arrow points towards it from the left.

